

Organization

Ancient Order of Hibernians



Division Meetings



Order of Division Business



1. Meeting Called to Order:

1. Checking of Credentials:
2. Opening Prayer
3. Pledge of Allegiance

2. Roll Call of Officers:

President
Vice President
Recording Secretary
Financial Secretary
Treasurer
Chairman of the Standing Committee
Marshal
Sentinel

3. Reading of Minutes from the last Meeting:

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4. Proposition of New Members:

1. Report on Candidates for Membership:
2. Balloting on Candidates:
3. Initiation of Candidates:

5. Communication & Correspondence:

6. Bills and Claims:

7. Report of Special Committees:

1. Events Committee

8. Financial Secretary's Report:

9. Treasurer's Report:

10. Unfinished Business:

11. New Business:

12. Good and Welfare Report:

13. Adjournment motion:

14. Closing Prayer:

15. Adjournment:



Powers and Duties of Division Officers



President:

1. Preside over all Division meetings.
2. Be the Executive officer of the Division.
3. Rule on questions of law under the Constitution.
4. Appoint committees for the good and welfare of the Order.
5. Enforce the laws of the Order.
6. Plan meetings and activities of the Division.
7. Hold officers responsible for their duties.
8. Sign all official documents and papers of the Division.
9. Sign all lawful orders on the treasury.
10. Perform such other duties as are usually attached to the office of President.
11. Make report to the membership.

Vice-President:

1. Perform all the duties of the President in the absence or disability of the latter.
2. Be responsible for advancing and promoting the Degree Work of the Order.
3. Be the Director of Junior Divisions.

Recording Secretary:

1. Notify members of all meetings.
2. Keep accurate minutes of meetings.
3. Keep an accurate membership roster.
4. Notify applicants of their election and members of their suspension within one (1) week.
5. Make detailed report on all facts regarding the unit he serves to the County, State, and National Boards on approved forms issued by the National Secretary.
6. Carry out all duties according to the By-Laws and as directed by the Division he serves.

Financial Secretary:

1. Keep an accurate record of each member showing date proposed, date initiated and the dates he received his Major Degrees.
2. Collect all dues, fees, assessments and fines and keep accurate records thereof.
3. Pay to Treasurer all moneys collected at the close of each meeting.
4. Keep attendance record for all meetings.
5. Make an annual financial report.
6. Notify Visiting Committee on sick members.





Powers and Duties of Division Officers



Treasurer:

1. Be the custodian of all funds, bonds, securities and instruments held in the name of the Ancient Order of Hibernians in America, and deposit same for safekeeping in a bank or savings institution within ten (10) days after receipt in the appropriate name of the Order and Division.
2. Keep a record of all moneys received and disbursed.
3. Countersign all lawful orders on the treasury.
4. Pay no money except on voucher signed by the President and countersigned by the Financial Secretary.
5. Keep vouchers for all disbursements.
6. Present a financial report of the Division at all meetings and when ordered to do so by a higher authority.

Marshal:

1. Set up the meeting room for all Division meetings.
2. Assists the President in ascertaining that all members attending the meeting are in good standing.
3. Assists the President during initiation of candidates according to the ritual.
4. Serves as an escort during ceremonies and initiations.
5. Escorts any visiting dignitaries to a place of honor in the hall.
6. Assists the President for miscellaneous activities.

Sentinel:

1. Acts as doorkeeper during meetings.
2. Ascertains that all members are in good standing as they seek entrance to the meeting.
3. Assists the Marshall during the Order of the Shamrock Degree.

Standing Committee Chairman:

1. Be in charge of the Grievance Committee that tries all charges filed in writing against a member with the Recording Secretary of the Division.
2. Acts as Chairman of the Arbitration Board to settle and adjust all disputes and grievances arising in the Division.
3. Perform such other duties as may be assigned by the Division.





Purposes and Goals of the AOH



- To promote friendship, unity and Christian Charity;
- To foster and sustain loyalty to country and community;
- To aid and advance by all legitimate means the aspirations and endeavors of the Irish people for complete and absolute independence, promoting peace, with justice, and unity for all Ireland;
- To foster the ideals and perpetuate the history and traditions of the Irish people;
- To promote Irish culture and encourage civic participation;
- To encourage an equitable immigration law for Ireland, and to cooperate with all groups for a fair American Immigration Policy;
- To accept and support, without prejudice, the concept of free expression of religious practice for the people of the world.